

**Internal Quality Assurance Cell (IQAC)**

**ACADEMIC YEAR: 2019-20**

14/07/2019

The following members have been deputed as the members of IQAC for the academic year 2019-20.

**Chairperson: Head of the Institution**

1 Dr. C.Srinivasa Rao Principal Chairperson

**A few Senior Administrative Officers**

2 Mr.G.Ranganayakulu Chief Operating Officer Member

3 Mr.G.Ch.Pullaiah Senior Operating Officer Member

4 Mr.P.Ramakrishna Administrative Officer Member

5 Dr.K.Sreenivasulu Controller of Examinations Member

**Three to eight teachers**

6 Dr. S.Prem Kumar Dean and Head, Dept of CSE Member

7 Dr. M.Giridhar Kumar Head, Corporate Affairs Member

8 Dr.T.Tirupal Head, Dept of ECE Member

9 Dr.M.Rama Prasad Reddy Head, Dept of EEE Member

10 Dr. S Venkateswarlu Professor, Dept of ME Member

11 Prof .Syed AfzalBasha Head, Dept of CE Member

12 Prof. G.Shashi Kumar Head, Dept of H&S Member

**One member from the Management**

13 Mr.G.Vamsidhar Vice-Chairman Member

**One/Two nominees from local Society, Students and Alumni**

14 Mr.G.Gopinath CEO,Ridge School, GVM Educational Society, Member

15 Mr.J.Anil Kumar Infosys, Bangalore Member

16 Ms.K.SriVidya Lakshmi IV B.Tech(16AT1A0589) Member


17 Ms.S.Suma IV B.Tech(16AT1A04D9) Member

**One of the senior teachers as the Coordinators/Director of the IQAC**

18 Dr.N.Ramamurthy Professor of ECE Member

The prime tasks of the IQAC are as follows:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Prepare a consolidated report of all the status, in terms of losses, obsolete equipment, items recommended for writing-off, disposal of waste, general fitness of all equipment and so on.
- To continue the schemes of Remedial Coaching classes for the slow learners or non - performers and Bridge courses for students from other school background.
- Ensure research work papers are adequately documented and audit evidence is sufficient.
- Conduct periodic training workshops to promote awareness of internal controls and to discuss changes in policies that will impact the system.

  
Principal  
PRINCIPAL

**G. Pullaiah College of Engg. & Tech**  
Nandikotkur Road-Venkayapalli (V),  
KURNOOL - 518 452



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**Minutes of the Meeting held on 20/07/2019**


The IQAC meeting is conducted in the presence of Principal Dr. C.Srinivasa Rao.

The main agenda of the meeting is:

- ❖ Minutes of meeting and action taken reports of previous academic year were read out all the committee members.
- ❖ The overall academic plan and progress of students was reviewed.
- ❖ The R-19 academic regulations of autonomous second batch students were discussed
- ❖ It is decided to conduct academic audit for the last semester of 2019-2020.
- ❖ All the HODs are requested to prepare NBA SAR reports.
- ❖ It is decided to conduct at least four faculty development programs for the benefit of faculty members.
- ❖ It is decided that the faculty members must register for NPTEL and complete the course.
- ❖ It is decided to take the feedback in the middle of the semester.
- ❖ The Course coordinator need to submit four sets of question papers with course outcomes including Blooms taxonomy levels.

Members present:

1. Dr. C.Srinivasa Rao (Principal)
2. Mr.G.Vamsidhar (Vice-Chairman)
3. Mr.G.Ranganayakulu (Chief Operating Officer)
4. Mr.P.Ramakrishna (Administrative Officer)
5. Dr.K.Sreenivasulu (Controller of Examinations)
6. Dr. S.Prem Kumar (Dean and Head, Dept of CSE)
7. Dr. M.Giridhar Kumar(Head, Corporate Affairs)
8. Dr.T.Trupal (Head, Dept of ECE)
9. Dr.M.Rama Prasad Reddy (Head, Dept of EEE)
10. Dr. S Venkateswarlu (Professor, Dept of ME)
11. Prof .Syed AfzalBasha (Head, Dept of CE)
12. Prof. G.Shashi Kumar (Head, Dept of H&S)
13. Ms.S.Suma ( Student IV ECE)
14. Dr.N.Ramamurthy Professor of ECE




Dr.N.Ramamurthy  
(IQAC Coordinator)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report for the Meeting Conducted on 20-07-2019

Sl.No	Plan of Action	Achievement
1	Preparation of NBA Compliance Reports	ECE, EEE and CSE departments prepared compliance reports to submit to NBA for further extension of accreditation.
2	Preparation of Four sets of internal question papers by course coordinator.	The Course coordinators prepared four sets of internal question papers as per blooms taxonomy.
3	Feedback on facilities	Online feedback on facilities is taken and analyzed for the betterment of the facilities.
4	Workshops for students	All the departments conducted workshops and seminars for the benefit of the students.
5	NPTEL certification Courses.	Good number of faculty members qualified in NPTEL certification courses.

  
Dr.N.Ramamurthy  
(IQAC Coordinator)



**Minutes of the Meeting held on 16/12/2019**

The IQAC meeting is conducted in the presence of Principal Dr. C.Srinivasa Rao.

The main agenda of the meeting is:

- ❖ Minutes of the previous meeting were confirmed.
- ❖ It is decided to conduct faculty development programs to enhance the skills of the faculty members.
- ❖ All the departments are informed to conduct academic audit for the last semester in January 2020.
- ❖ It is planned to organize guest lecturers/seminars on entrepreneurship and start-ups to motivate the students.
- ❖ It is decided to collect feedback on facilities and submit the analysis report to the management for improvement.
- ❖ The HODs of EEE, CSE and ECE are informed to complete the compliance report for further extension of NBA accreditation.
- ❖ It is decided to conduct technical fest IGNITE-2K20 in the month of March-2020.
- ❖ The team members discussed about the submission of NIRF, AISHE and AQAR for the academic year 2019-2020.

Members present:

1. Dr. C.Srinivasa Rao (Principal)
2. Mr.G.Vamsidhar (Vice-Chairman)
3. Mr.G.Ranganayakulu (Chief Operating Officer)
4. Mr.P.Ramakrishna (Administrative Officer)
5. Dr.K.Sreenivasulu (Controller of Examinations)
6. Dr. S.Prem Kumar (Dean and Head, Dept. of CSE)
7. Dr. M.Giridhar Kumar (Head, Corporate Affairs)
8. Dr.K.E.Srinivasa Murthy (Head, Dept of ECE)
9. Dr.M.Rama Prasad Reddy (Head, Dept of EEE)
10. Dr. S Venkateswarlu (Professor, Dept of ME)
11. Prof .Syed AfzalBasha (Head, Dept of CE)
12. Prof. G.Shashi Kumar (Head, Dept of H&S)
13. Ms.S.Suma ( Student IV ECE)
14. Dr.N.Ramamurthy Professor of ECE



Dr.N.Ramamurthy  
(IQAC Coordinator)

**Action Taken Report for the Meeting Conducted on 16-12-2019**

Sl.No	Plan of Action	Achievement
1	Preparation of NBA Compliance Reports	ECE, EEE and CSE departments submitted compliance reports to NBA for further extension of accreditation.
2	FDPs for Faculty Members	Department of ECE organized FDP in "Advanced Communications, VLSI and Signal Processing"
3	Feedback on facilities	Online feedback on facilities is taken and analyzed for the betterment of the facilities.
4	Guest lecturers/seminars on entrepreneurship and start-ups to motivate the students.	All the departments conducted guest lectures and seminars for the benefit of the students.
5	Submission of NIRF and AISHE for the academic year 2019-2020.	The data has been submitted to NIRF, AISHE for the academic year 2019-2020.



Dr.N.Ramamurthy  
(IQAC Coordinator)